

COMOX VALLEY COMMUNITY ARTS COUNCIL

MINUTES - APRIL 11, 2017

Board Members: Anna Rambow, Sharon Lalonde, Jamie Bowman, Wendy Nixon-Stothert, Adil Amlani, Kate Brown, Bobby Herron, Joan Udell

Members: Kelly Gough, Martha Jablonski-Jones

Staff: Kera McHugh, Dallas Stevenson

Treasurer Stacey Harper

Absent: Sonya Jenssen, Simon Briggs, Myles Armstad

The meeting was convened by Anna Rambow at **19:04 pm** in the CVCAC boardroom on **April 11, 2017**.

Item	Discussion	Action	Motion
Agenda	Motion to approve agenda with the addition of intro to poet laureate Natalie Nickerson.	Carried	1Wendy 2 Jamie
Minutes	Motion to approve the minutes as read.	Carried	1 Adil 2 Kate
Reports			
Intro to Poet Laureate	Natalie Nickerson has as a booking form on the website for her poetry events. Open to new events with a week lead time. Many ideas for new events including home concerts and working with seniors. Dallas offered info about a grant available for working with seniors.		
Financial - Stacey	Stacey presented mid-year financials, ending December 31, 2016; it is possible to work with Dallas to prepare this report on a quarterly basis. Discussion regarding avoiding deficits in future years.		
E. D. Report - Dallas	25 to 30 hours per week as volunteer during layoff period. Grant in aid City of Courtenay – reviewed, and requested a date to present to council. 6 specific programs supported by this grant (\$28,000) Wendy, Sharon, Dallas, Kera – Anna to set up the date – a Monday between 4 and 9 pm.		
Committee Reports			
Executive Committee - Anna	Board meeting dates/times as a calendar notification requested by some board members. Bylaws require 80% attendance by board members.		
HR Committee - Anna	Meeting on April 24: Agenda items: 1. survey for Dallas project feasibility, 2. strategic planning session, considering Kel Kelly from InsightFacilitation.com at a cost of \$1000 for a full day, including preparation. Date TBA.		

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<p>Building Committee –Kate</p> <p>Working title: Community Arts Centre</p>	<p>Update on Community Arts Centre team Presentation from NIC students recommends the need for a business plan and marketing plan. Confusion continues with name of council. Capital plan is critical and should be initiated quickly, estimate completion early fall. Kelly Gough stressed need to attract the right sponsors/patrons. Presentation for board members and key community members on April 20 at 7 pm in board room. All committee documents to be placed in Dropbox for accessibility by board members.</p>		
<p>Fundraising Committee - Bobby</p>	<p>Arts Council at Elevate as a fundraising aspect. Courtenay Market Day – presence with idea to raise funds. Revenue from bottles to Return It depot - Courtenay- 465. Comox – 295.</p>		
Project Reports			
<p>Studio Tour 2017– Kera</p>	<p>Advertising booked. Grant from destination BC, and deal with What’s On Digest has allowed for 20,000 copies of the brochure to be distributed widely, including ferries. Decided on donation jars or gum-boots. Board members asked to visit a specific area of the tour.</p>		
<p>Member exhibits - Kera</p>	<p>April taking on the Fluid walls, will be open again for exhibits after renos, includes receptions and openings. Courtenay Kia – exhibits plus receptions. Comox Mall considered, Driftwood Mall. Kera will coordinate the Exhibition Committee.</p>		
<p>50th Anniversary - Anna</p>	<p>Kudos to all involved. Thank you was covered in the wrap, board members asked to sign cards. Anna will write personal message. Positives included great food, generous sponsors and donations, very enjoyable performances, people seemed to enjoy the event. Negatives included trouble with sound and lack of intro for Anna’s video, bar open during performances.</p>		

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New Business			
Show at CVAG - Kera	Text to Image to Text – awaiting submissions.		
Driftwood Mall CVARTS Kate	Space available for chatting to new members and members of the public. Outreach.		
Pride Summer Night Markets - Kera	<p>Motion to approve fiscal sponsorship for renting the Native Sons for Comox Valley Pride.</p> <p>Motion to support the Downtown Summer Night Markets – requested by DCBIA, for managing the event 9 Fridays. Need a market manager, asst manager, other positions. Duncan Avenue between 3 -4 Streets and 4 – 5 Streets. 6 – 11 pm.</p>	<p>Carried</p> <p>Carried</p>	<p>1Jamie 2Bobby</p> <p>1 Jamie 2 Bobby</p>
Next Meeting Date	May 9, 2017		
Motion to Adjourn	9:22 pm		